

SPORT WOOD BUFFALO HALL OF FAME

Nomination Package

Guiding Principle: Sport has changed and will continue to change. Newly defined nomination category criteria, along with strict adherence to these standards, ensure the integrity and exceptional quality of the Sport Wood Buffalo Hall of Fame and its Honoured Members.

PART A: GENERAL ELIGIBILITY

To qualify for induction into the Sport Wood Buffalo Hall of Fame, nominees must meet the following baseline criteria:

- **Residency:** The nominee must have resided in Fort McMurray / RMWB during the period of their major accomplishments or contributions to sport, or during the formative years of their athletic development.
- **Reputation:** The nominee must have represented sport with distinction. Their conduct, character, and example must bring credit to the sporting community and must not bring discredit to the Hall of Fame.
- **Posthumous Nominations:** Nominees may be recognized posthumously. (The signature requirement is waived for next of kin).
- **Informed Consent:** All living nominees must sign the application package, confirming they review and agree to the nomination and will make every effort to attend the induction ceremony if selected.

Non-Eligible Activities

To maintain our focus on traditional athletic and community sport excellence, the following are not eligible for induction:

- **Personal Feats & Fundraisers:** Individual achievements centered around personal goals or charity milestones (e.g., solo marathon runs/swims, cross-country fundraising walks) rather than sanctioned league or championship competition.
- **Activities Not Recognized as Sport:** Recreational games, mind sports, or activities that lack an established athletic component or provincial/national sport governing body, including but not limited to board games, esports, darts, and billiards.
- **Short-Term Visitors:** Touring teams, athletes, or coaches who only lived in the RMWB temporarily for short-term training camps or guest appearances.



PART B: SELECTION CATEGORIES & CRITERIA

The Selection Committee evaluates nominees based on whether the activity satisfies the definition of sport adopted by the Hall, and whether the performance meets the elite standards required for admission.

Category	Core Evaluation Criteria	Retirement Rules & Exceptions
ATHLETE (MALE, FEMALE)	Evaluated on personal achievements, awards, and accomplishments. Must demonstrate a profound impact and contribution to their sport locally, provincially, nationally, or internationally.	Must be retired from competing at their highest elite level of sport for at least two (2) consecutive years. This retirement period may be waived at the discretion of the committee for any active athlete who has achieved an Olympic, Paralympic, or World Championship medal.
SPORT BUILDER	Recognized as a community leader or champion who has provided significant, unique, and lasting contributions to the development of local sport. Eligibility includes, but is not limited to, service as a coach, trainer, official, administrator, volunteer, program developer, or facility developer.	May be either active or inactive. Evaluated on outstanding, sustained effort normally spanning a significant period of years.
PIONEER	Honors individual athletes or builders who made a historic, trailblazing impact on sport in the community during the early development of organized sport within Fort McMurray / RMWB. Nominees must exhibit an innovative or pioneering quality that structurally shaped the future of local sport.	Nominee must meet the same baseline retirement and eligibility criteria as other categories. Evaluated on historical merit; award is presented annually subject to eligible nominations.
TEAM	Fort McMurray / RMWB-based teams (2+ athletes) victorious at a provincial, national, or international level. Evaluated on overall achievements and community impact. Can be based on a single season or successive stellar years.	There is no mandatory retirement period for teams. Teams are eligible for induction following a historic provincial, national, or international championship victory.

PART C: SELECTION & REVIEW PROCESS

- **Three-Year Review Window:** Once a nomination is submitted, it is automatically considered by the Selection Committee for **three (3) consecutive years**. No action is required by the nominator during this review period unless additional information is requested by the Selection Committee.
- **Waiting Period:** If the nominee is not chosen for induction within those three years, a **two (2) year waiting period** applies before a fresh nomination can be re-submitted.



PART D: OFFICIAL NOMINATION FORM

Instructions: Complete all applicable fields below by typing your information into the provided boxes.

1. Nomination Category

Mark the appropriate box, or if your PDF viewer supports interactive checkboxes, you may also click the checkbox to select it.

☐ Female Athlete ☐ Male Athlete ☐ Sport Builder ☐ Pioneer ☐ Team

2. Nominee Information

Field	Nominator Response
Full Name of Nominee:	
Date of Birth (DD/MM/YYYY):	
Phone / Cell Number:	
Email Address:	
Years Resided in Fort McMurray / RMWB: <i>Include time periods, e.g., 1979-2006)</i>	
If Deceased, Date of Passing:	
Name of Next of Kin (if deceased):	
Next of Kin Phone & Email:	



3. Nominator Information

Field	Nominator Response
Full Name of Nominator:	
Phone / Cell Number:	
Email Address:	
Relationship to Nominee:	

PART E: NOMINATION PACKAGE REQUIREMENTS

Submission Checklist & Writing Guide

To maintain fairness, the Selection Committee enforces a **maximum package limit of three (3) pages for the written Executive Summary** documentation. Please compile your submission package using the following sequence:

- ☐ **1. Completed Nomination Form:** Part D (above) fully filled out.
- ☐ **2. Executive Summary (Max 3 Pages):** A written summary detailing *why* the nominee deserves induction. To align with professional Hall of Fame standards, please organize this summary under these four distinct headings:
 - **Timeline & Peak:** The chronological span of the nominee's active years, detailing their career journey and highest level of competition.
 - **Prioritized Milestones:** A structured summary of formal awards, titles, and records, organized from highest level to lowest (International, National, Provincial, and Local).
 - **Sporting Impact:** Evidence of how their achievements and contributions structurally altered, elevated, or inspired the growth, standard, and participation of sport.
 - **Community Footprint:** Documented examples of the nominee's character and civic contributions to Fort McMurray / RMWB, highlighting volunteerism, leadership, advocacy, and community dedication.
- ☐ **3. Letters of Reference:** One (1) to three (3) signed letters of support from personal contacts, teammates, or sport organizations. Tip: The best letters provide vivid, firsthand personal experiences, describe how the nominee inspired others, and detail the lasting legacy they leave behind.
- ☐ **4. Signatures:** Signed and dated below by both parties.



SUBMISSION DEADLINE & CONTACT

Closing Date for Submissions: March 5, 2027, by 4:30 p.m.

Please compile your completed package and submit it digitally to:

- **Email Submission:**
- **Primary Contact:**

Signatures & Attestations

Nominator: I attest that the information provided in this application package is accurate and true to the best of my knowledge.

Signature: _____ Date: _____

Nominee (or Next of Kin): I review and agree to this nomination, and will make every reasonable effort to attend the induction ceremony if selected.

Signature: _____ Date: _____

Submissions can be emailed to:

Rashpal Khakh, Executive Director
Sport Wood Buffalo

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W: 780-742-9847